

CONFIDENTIAL

Minutes of meeting of UKPHR's Education and Standards Committee
held on Tuesday 03 October 2023 by Microsoft Teams

At 14.30hrs

Present:

NAME	FOR MINUTES	ORGANISATION
Helen King	Acting Chair	UKPHR's Board
Jessica Lichtenstein	JL	CEO, UKPHR and acting secretariat
David Chappel	DC	Faculty of Public Health
Ann Crawford	AC	UKPHR Practitioner Moderator
Marianne Coward	MC	UKPHR's Board
Ben Humphrey	BH	UKPHR's Board
Carol Stewart	CS	UKPHR SRbPA Moderator
Sally Hogg	SH	UKPHR SRbPA Moderator
William Roberts	WR	Royal Society for Public Health (RSPH)
Joanna Dowd	JD	UKPHR's Board

Apologies:

NAME	ORGANISATION
Ranjit Khutan	UKPHR Board
Gill Jones	UKPHR Registrar
David Evans	UKPHR Board
Ellis Friedman	Faculty of Public Health
Zaira Ejaz	UKPHR
Fiona MacDonald	Public Health Scotland
Jenny Douglas	UKPHR Board

1. Welcome, apologies and declaration of interest

The Chair welcomed everyone to the meeting and was deputising for Ranjit Khutan in his absence. Attendance and apologies were all listed above. There were no new declarations of interest.

2. Minutes of previous meeting

The minutes of the meeting held on 25 July 2023 were agreed as a true record.

3. Action Points and matters arising

The Chair noted the action points as follows:

23/05 – The statement on the equivalence of standards between regulators in the Terms of Reference as well as a date of review was included and approved by the Board at its last Board meeting.

23/06 – CS reported that the Equality Impact Assessment for the Specialist Registration by Portfolio Assessment route is currently in progress and will be presented at the next Committee meeting.

23/07 – JL reported that the revalidation policy was amended and approved by the Board. The supporting guidance and forms are being finalised and UKHR will be communicating this update to its registrants in the November newsletter. Key stakeholders will be notified of the update and a launch date of 1st April 2024 has been proposed for the changes to go live.

23/08 – The information on practitioner revalidation has been removed from the website as practitioner re-registration is currently in place for practitioners.

23/09 – JL reported that following Board approval, a policy will be drafted on the recognition of public health trainers on the UKPHR register and work will be undertaken to make some technical changes to the register.

Start to develop a policy on the recognition of public health trainers on the UKPHR register.

4. Equality, Diversity & Inclusion

JL presented the updated EDI action plan to the Committee and reported that this will be a standing item on the agenda in terms of providing ongoing assurance that UKPHR is meeting its obligations around EDI. The Professional Standards Authority (PSA) is introducing a minimum standard for accredited registers focusing on EDI and the background of the minimum standard was presented to the Committee. The submission for this standard is due on Friday 6th October 2023.

Significant progress on this work has enabled UKPHR to produce sufficient supporting evidence for the submission. However, the data is an area of development and with the introduction of the new online system, it has started to request information about all of the protected characteristics, but this will take some time before any analysis is done. The Equality Impact Assessments are now being undertaken for new policies before they're introduced. Due to limited resources and capacity, the Equality Impact Assessments still need to be done on the existing policies.

JL asked the group whether there were any factual questions or areas of clarification that are required. Recognising any areas of discrimination between the recruitment process of specialist registrants completing the Faculty of Public Health's specialty training programme was noted to be important in understanding the current UKPHR specialist register; JL agreed to add this as a potential EDI challenge, as specialist registrants will come from this pool. Following discussion, it was highlighted that some areas might need strengthening, particularly around addressing behaviours on EDI and it was noted to be transparent in the submission about the areas that require improvement. The Committee was happy with the completed submission to the PSA and approved its contents.

Action: JL to update EDI submission to include recognition of recruitment/progression issues for training.

5. CEO update

Public Health Level 6 Apprenticeships

JL reported that the public health level 6 apprenticeships are being received and the first cohort of apprentices are graduating. AC has been assisting with the endpoint assessments and expressed the challenges in terms of mapping between the 73 skills,

knowledge and behaviours against the 34 standards via the portfolio route. It was noted that this process will generate a lot of learning. UKPHR will be expecting its first few practitioner registrants via the apprenticeship route by the end of the year. An evaluation is planned for January 2025 of the apprenticeship route to registration.

Public Health trainees - engagement

UKPHR has been in discussion with the Specialty Registrar Committee at the Faculty of Public Health and are keen to have UKPHR speak to the trainees about UKPHR registration and expectations for revalidation in the new year. Discussions about the trainee level of registration will then follow including the benefits and engaging with future registrants.

Associate registration

The Board at its last meeting was happy to endorse UKPHR further exploring the prospect of associate registration as it was a good initiative to retain people within the workforce. There will be many factors to consider in terms of how registrants under this level of registration will meet the standards they will need to maintain this level of registration. UKPHR conducted a survey of registrants about this level of registration and the responses received were overwhelmingly supportive, demonstrating a demand for this. Once a proposal is ready, this will be brought to the Education & Standards Committee for discussion.

6. Any other business

None.

7. Next meeting

Tuesday 30th January 2024 at 14.30hrs was proposed and agreed.