“Practical assessing, verifying – and learning”.

CHAIR: Pav Johal, UKPHR Registration Services manager

PRESENTERS: Louise Holden and Kate Lees UKPHR Moderators
Objectives

- Learn how assessors and verifiers manage assessment and verification
- Take part in practical consideration of a commentary and standards
- Share experiences and motivations for being an assessor or verifier
Your top tips to managing assessing and verification – sharing best practice

I. Essential

II. Try

III. Avoid
Essential document

UKPHR Guidance document

Guidance for Applicants, Assessors and Verifiers

Public Health Practitioner Registration

April 2019

UKPHR Supporting information

Supporting Information for Public Health Practitioner Registration

April 2019
Try – reviewing a commentary and standard

1. Read entire commentary prior to making first assessment decision
2. Understand the standard – refer to supporting information

1.7 Continually develop your own practice by reflecting on your behaviour and role, identifying where you could make improvements

UKPHR considers continuing professional development to be an essential element of registration. You should demonstrate a systematic approach to learning and development. Your evidence should include a personal development plan and evidence of self-reflection. Include material related to different approaches to learning and the way you take these into account.

3. Review commentary and evidence
4. Make assessment decision
Things to consider when assessing

- Role of applicant in work described to gauge level and feasibility
- Knowledge, application and understanding conveyed in every standard
- Objective evidence that the applicant has acquired knowledge (evidence of knowledge) and applied it to the standard (evidence of application)
- Understanding is demonstrated via the choice of evidence to meet the relevant standard and the commentary descriptions and reflection
- Commentary is a narrative and not objective evidence
- Currency – 50% in last 5 years at point of application for registration to UKPHR
Assessing understanding

- New section in Guidance (section 3.2) and supporting information (section 5)
- Bridge between knowledge and application
- Relates directly to purpose of registration (safe autonomous practice)
- Choice of the standards and evidence
- Explanation of this choice (commentary)
- Explanation of how the standard has been demonstrated in the work (commentary)
- Reflection on the work (commentary)
- Separate evidence for understanding is not required
- Irrelevant evidence raises concerns about understanding
Verification

- Key question verifiers ask: ‘has a robust and rigorous assessment been carried out?’
  - Making a judgement assessor is assessing at the right level and understands the standards
  - Will also check:
    - Evidence is cited
    - The process of assessment is clear
    - If clarifications or resubmissions were required, for what reason and when and evidence appear to be sufficient to address C/R
    - Does portfolio appear to be applicants own work
Avoid

- Amendments to completed commentaries – strike through not remove existing text
- Communicating with applicants outside the assessment log – need a clear audit trail
- Assessors should not search other sections of a commentary to find evidence against a standard. Should only look at evidence listed on the log for the standard
- Vague assessment comments. Assessors must say what evidence convinced the assessor that there was knowledge and application of the standard
  - Must state that understanding was demonstrated
  - Must state what the problem is if above not true, but not give the solution
  - Practitioners need to understand what further action is needed
- Verifiers are not carrying out a second assessment
Thank you and close

- Practitioner assessment and registration cannot happen without you
- One word to describe why you’re an assessor or verifier, or planning to train as an assessor or verifier
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Contact UKPHR

If you have any queries or questions at any time, you are very welcome to contact me:

(insert email address)

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