

29 May 2014

A new Executive Director post

UK Public Health Register is recruiting an Executive Director (to replace the current Chief Executive post).

Someone who will lead the organisation in its new office location in Birmingham City Centre.

This post-holder will be the most senior paid employee and manager of all other employees. The post-holder will be responsible for achieving the organisation's business objectives including translating the Board's strategy into an effective business plan and delivering on the business plan.

This post-holder will have a track record of managing people and projects while bearing personal responsibility for outcomes; have a full understanding of the political and professional public health environment; demonstrate an ability to manage multiple projects under time pressure; be able to prioritise effectively and keep self and others on task and communicate effectively with a broad range of audiences by a wide range of media.

Essential requirements include:

- Skills and competence in areas of work related to or relevant to regulation
- Recent experience of supporting or reporting directly to an organisation's governing body or person or personally being in charge of management decision-making
- Recent experience of managing resources including where appropriate staff and/or service providers and successfully achieving an organisation's business objectives through the management of other people's performance
- Previous achievement effecting and managing change and partnership working

For a full Job Specification and Job Description, email register@cieh.org

The starting salary for this post is £50K+ gross per year.

To apply, please send an application letter and a CV to Professor Bryan Stoten, Chair, at Chadwick Court, 15, Hatfields, London SE1 8DJ or email bryanstoten@btinternet.com

Closing date for applications is Monday 9th June.

Interviews will be held week commencing 15th June.

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